

T-Shirt Quote Worksheet

Fill this in once and every quote you get will be comparable

1 THE ORDER

How many shirts: _____

Ask for the price at this quantity and at the next quantity break up.

In-hands date: _____

The day you need them, not the day of the event.

Sizes needed: _____

Count per size. Larger sizes can cost more.

2 THE SHIRT

Fabric and weight: _____

Cotton, blend or performance. Heavier and softer shirts cost more.

Shirt color: _____

White is usually the lowest. Dark colors can add an underbase.

3 THE PRINT

Print method: _____

Screen print, digital transfer, sublimation or embroidery.

Number of ink colors: _____

Each screen-print color adds a screen and setup.

Print locations: _____

Front, back, sleeve. Each location is priced separately.

Print size: _____

Left chest or full front.

4 ASK THESE FIVE QUESTIONS

- ☐ Is the setup charge included, and is it per color or per location?
- ☐ What does the listed price include (colors and locations)?
- ☐ Where is the next quantity break, and what is the price there?
- ☐ Is shipping included, and to how many addresses?
- ☐ Is a proof included before printing?